



Player/Coach Add or Transfer Form

Name _____ Pass# _____

Date of Birth _____ Age Group _____ Gender (M/F) _____

Club _____ Team Name _____

Team No _____ League Name/Number _____

Check One

- Addition of a Player** A player **who has not been** previously rostered during this Seasonal Year.
- Transfer of a Player** A player **who has been** previously rostered to another team during the current Seasonal Year. A release must be obtained before the transfer can be processed
- Add of New Coach** A coach who has not coached during the current seasonal year
- Add of a Previously Carded Coach** A Coach must be rostered to **every** team with which they will be on the touch line during a game

Required Signatures

Added Player/Coach _____ Date _____

Club/Team Official _____ Date _____

District Commissioner _____ Date _____

This is the date the transaction takes effect

Instructions to Complete this Form

1. The term 'coach' refers to a coach, assistant coach, trainer, or manager or any other adult who would on the touchline.
2. Enter the player/coach name, pass number and age group. For players, enter Date of Birth and gender.
3. Enter the name of the club, team name and number, and league name or number to which the player or coach is being added.
4. Indicate if this is an add of a new player, previously rostered player, or added coach by checking the appropriate box.
5. The player/coach must sign and date the form.
6. A Club or team official must sign and date the form.
7. **Make three copies of this form with the first two required signatures.**
8. Take the original **and three copies** of this form along with supporting documentation to the District Commissioner for the team to which the add is being made. Documentation required is:

Added Player	Transferred Player	New Coach	Added Coach
New Pass	New Pass	New Pass	Copy of Existing Pass
Membership Form	Approved Player Release	Membership Form	
Proof of Age		Coaching License	
Medical Release Form			

9. **Note for Teams Playing in State Cup:** If your team is playing in NJYS State Cup or National Championship competition including the Regional Premier League, the team's roster may be frozen. If so, adding a player during the time the roster is frozen will disqualify the team from all Cup competitions.

Distribution of Completed Form: Original to NJYS, Copy to: Team, League, District Commissioner

